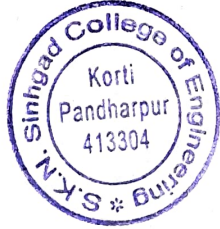


**SAVITRIBAI PHULE SHIKSHAN PRASARAK MANDAL'S
SKN Sinhgad College of Engineering
A/p: Korti, Tal: Pandharpur, Dist: Solapur. 413 304**

Date: 06/03/2023

NOTICE

All members are requested to be present for hostel committee meeting at 04:30 PM on 08/03/2023 in the Board Room.



A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke.

**Chairman
Hostel Committee**

Hostel Committee Meet - Academic Year 2022-23

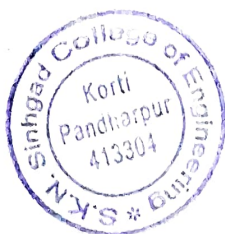
1. Hostel committee met on 08/03/2023 and discussed all agenda points given in the committee's charter. List of member attended the meeting is as under:-

Sr.No.	Name		Designation	Signature
1	DR. KARANDE K. J.		CHAIRMAN	
2	DR. MULANI A.O.		MEMBER	
3	DR. DESHMUKH S.G.		MEMBER	
4	PROF. NIKAM A. L.		MEMBER	
5	PROF. SHINDE A. H.		MEMBER	
6	PROF. KOLI S. R.		MEMBER	
7	PROF. GHOLAP U. S.		MEMBER	
8	PROF. MORE A. A.		MEMBER	
9	PROF. SAVANT N. M.		MEMBER	
10	PROF. GANGONDA S. S.		MEMBER	
11	PROF KHANDEKAR N.V.		MEMBER	
12	PROF. BINAVADE A. P.		MEMBER	
13	MR. WAGHMARE A. B.		MEMBER	
14	MR. NAVALE M. R.		MEMBER	
15	MR. MALI S. D.		MEMBER	
16	MR. AMALE S. D.		MEMBER	
17	MR. MALI J. H.		MEMBER	
18	MRS. BHANVASE S. S.		MEMBER	
19	MRS. PUJARI A. V.		MEMBER	

20 Dr. S. G. Kulkarni

member

Chairman
Hostel Committee



SAVITRIBAI PHULE SHIKSHAN PRASARAK MANDAL
Korti, Tal.Pandharpur, Dist.Solapur- 413 304

Date: -09.03.2023

Sub:- Minutes of Hostel Committee Meeting

Minutes of the Meeting of Hostel Committed held on 08.03.2023 at 4:30 Pm under presence of Chairman of Hostel Committee, Co-ordinator, Estate Manager, faculty Members, Security officer & Hostel warders In board room. The following Agends discussed in the meeting were as follow.

1. **Maintenance work of file**:- Daily maintenance work reports of various type of works such as Civil works & Electrical works with the bills for Annual year Audits.
2. **Hostel Records of Register**:- Maintain daily record of Hostel's by Warden like as Hostel room allotments, daily present of students, Night-Out Register, In & Out Entry Registers, Complaints Register & Hostel Fees Notice and parents visit register In-out, daily register.
3. **Notice Board in Hostel**:- Hostel Fees Chart, Mobile No List of E.M, Hostel in charge Warden, Dispensary, Clinic local Hospitals & Transport officer, Security officer, etc, Students notice circular.
4. Hostel Rules & Discipline rules Board, Hostel Warden Duty Board, Board of Anti Ranging Act warning Board.
5. **Register of cleaning**: - Maintain the daily Hostel cleaning such as Room, Passage & Toilet block by a Sweeper undersigned of Heads.




6. Warden maintain the Entry register of student In & Out of students with timing as per schedule.

7. 'GYM' maintain the Register in-out for the students & Indoor Game.

Notified the above points discussed in the meeting and improvements in the next meeting with undersigned of Heads.


**Co-ordinator
Hostel Committee**




**Chairman
Hostel Committee**